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15th May 2019

PGL – Boreatton Park – Final Arrangements.

Dear Parent(s) / Carers,

Plans are well under way to ensure we have a safe, successful and enjoyable three days away. A final reminder - could any parents who have not yet paid in full please do so as soon as possible.

Each child needs to be equipped with: a sleeping bag, a pillow, clothing and footwear, that is suitable for an active few days away. For further details, please refer back to the residential booklet, which contains specific information about the clothing and equipment the pupils will need. All possessions and clothing need to be clearly labelled with your child's name.

On the day we leave (Wednesday 5th June), pupils will assemble in the school hall at 8.50am. They will need to keep their packed lunches and named water bottles with them in their small rucksacks, as other luggage will be packed away and be inaccessible until we reach PGL Boreatton Park.

Pupils are NOT allowed to bring electronic games, personal stereos or mobile phones. Staff will be in possession of mobile phones for emergency purposes, at all times. On arrival, I will phone school to state that we have arrived safely and a text message will be sent out. Additionally, over the course of the three days, I will endeavour to contact school to state how things are going and these messages will be also be relayed to you via text messages.

Throughout the visit, if your child is asthmatic, he/she must keep their inhaler on their person at all times. Please check that inhalers are in date. All other medication must be labelled with your child's name and dosage and be handed to Mrs Robinson, on the day we leave. Medication can only be administered if it was recorded on the 'Confidential Parental Consent Form', which has been attached to this letter. Should your child start taking different medication, to what is recorded on the 'Confidential Parental Consent Form', you will need to complete the 'Parental Agreement for School to Administer Medicine' form. You will be able to collect and complete a copy of this form from Mrs Robinson on the morning that we will be leaving. If your child suffers from travel sickness, they should take a tablet before leaving home and hand any remaining tablets, for the return journey, to Mrs Robinson.

All children will be reminded of the importance of behaving appropriately. Whilst we are proud of our children and want our school to be seen in the greatest possible light, maintaining high standards of behaviour is of paramount importance, to ensure everybody is safe. Should any child's behaviour fall below a standard which we consider to be safe, we will contact parents / guardians, to make arrangements for you to come and collect your child from Boreatton Park.

Children are allowed up to £10 spending money, which should be stored in a clearly labelled small wallet or purse. This will remain the responsibility and in the possession of your child for the duration of the residential.

Traffic permitting, we will return to school by 3.30pm, on Friday 7th June. Should we encounter unexpected delays, I will contact the school office, at the first available opportunity, and they will relay any information to you via text messages.

If you have any queries or concerns that I haven't covered, please contact me as soon as possible.

Yours sincerely

Mr J Smith

