



'ad omnia paratus'



Head Teacher Mrs J Cook

Burton Joyce Primary School
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8th January 2019

Dear Parents/Carers,

Our parents' evenings will be taking place on **Tuesday 15th & Thursday 17th January** in the hall and your child's work will be available to look at in their classroom. These evenings will be an opportunity for you to talk with your child's class teacher and learn about your child's progress and what you can do to support them. Unfortunately we can only allow ten minutes per child, but if you feel that you would like to talk further at the end of the ten minutes, you can make an appointment with the teacher for another day.

Please fill in the slip below to indicate the time that you would like to see the teacher and we will do our best to accommodate. **If you have more than one child and you would like the teachers to try and coordinate the appointments, please indicate this on the slip and we will do our best! In order for us to do this please return your reply slip asap.**

Yours sincerely,
Mrs. J. M. Cook
Head teacher

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Parents' Evening January 2019

Please return this slip a.s.a.p. and the teacher will confirm your appointment time. Please circle the time band required and your child's teacher will allocate a time.

Tuesday	3.45pm-4.15pm	4.15pm-5.00pm	5.00pm – 6.20pm
15th January			
Thursday	3.45pm-4.15pm	4.15pm–5.00pm	5.00pm – 6.00pm
17th January			

Child's name

Class

I also need an appointment with..... for my child.....in class.....



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