

# Parent Voice Meeting

**Date:** 27/03/14

**Present:** Mrs Donaghy and Ms Wright

It has been decided that:

- These minutes will be displayed in the 'Parent Voice' notice board on the wall of the year 3/4 block, nearest to the Willow Wong entrance.
- They will also be on the website.
- If you are unable to attend the meetings there is a 'Parent Voice' box by the side of the display board where you can put any issues you would like raised at the meeting.

The next Parents Voice will be on Thursday May 8<sup>th</sup> at 2.45pm.

## Issues:

- Teachers to send out termly newsletter to parents/carers.
  - This has now happened and will continue to.
- Newsletters to be put on the website.
  - This has now happened.
- Toilets to be highlighted on the programme.
  - The toilets are part of a conditions programme.
- Parents sometimes don't know enough in advance about meetings.
  - School is looking into it's communication strategies. At the moment dates are sent out in the termly newsletter in the first week of a new term, these are so that people can put them in their diaries. More detailed letters follow nearer the time of the meeting. However we will endeavour to send out letters 2 weeks before the meeting, although this may not always be possible due to the nature of the meeting.
  - We will try and send a text message for every meeting as a reminder.
  - We are looking into a school 'APP' which could replace the emails and texts, but this is not available at the moment.
  - Parents will be sent the calculations policy from the maths evening. It is also on the website under policies.

## Next Meeting

I would like to thank everyone who turned up today. I hope everyone felt that this could be a very useful platform for addressing issues that parents/carers have and any misconceptions that can be created by misunderstandings through word of mouth.

If you care about your child's school and have the opportunity, please attend the next meeting. A date will be in the next newsletter and will cover the following areas (or indeed anything that you would like to raise):

- Worries / concerns
- Curriculum
- Extra-curricular
- School involvement

Remember this is your platform to support and improve the school.